

RFP # 2014-MITA-01
Medicaid Information Technology Architecture
State Self-Assessment (MITA SS-A) 3.0 RFP
Round 2
Proposer Questions
01/27/15

Question ID:	45
Date Question Asked:	01/05/2015
Question:	Will the State consider extending the proposal submission due date to 3/4?
Section Number:	2
RFP Page Number:	13
Agency Answer:	The Deadline for Submitting Proposals has been extended to 02/11/2015.
Question ID:	46
Date Question Asked:	01/05/2015
Question:	Can vendors request additions / changes to Standard T&C via the Q&A process?
Section Number:	4.1.7
RFP Page Number:	23
Agency Answer:	No. The RFP states additions and exceptions to the General Terms and Conditions are not allowed as described in Section 4.1.7.
Question ID:	47
Date Question Asked:	01/05/2015
Question:	Will the State consider including “as appropriate” at the end of the sentence?
Section Number:	5.2.6.3
RFP Page Number:	41
Agency Answer:	The Agency believes the sentence is clear as written.
Question ID:	48
Date Question Asked:	01/05/2015
Question:	All deliverables created by the Vendor will be in Microsoft Office product suite. Is it acceptable to assume the State already has licenses and that the vendor does not need to provide

	Microsoft Office suite? Additionally does the State have licenses to a document library (such as SharePoint) to facilitate project artifacts?
Section Number:	5.2.14.5
RFP Page Number:	47
Agency Answer:	Yes, the Agency has a document library.
Question ID:	49
Date Question Asked:	01/05/2015
Question:	Will the State consider alternate options to the performance guarantee or the amount stated?
Section Number:	6.12
RFP Page Number:	65
Agency Answer:	No
Question ID:	50
Date Question Asked:	01/05/2015
Question:	Will the State be willing to deem the financial disclosure as confidential?
Section Number:	8.30
RFP Page Number:	76
Agency Answer:	<p>The Code of Alabama states in Section 41-16-85 the following:</p> <p>Filing of disclosure statement; public records.</p> <p>A copy of the disclosure statement shall be filed with the awarding entity and the Department of Examiners of Public Accounts and if it pertains to a state contract, a copy shall be submitted to the Contract Review Permanent Legislative Oversight Committee. Any disclosure statement filed pursuant to this article shall be a public record.</p>
Question ID:	51
Date Question Asked:	01/05/2015
Question:	Is the successful vendor precluded from future bids such as QA, IV&V?
Section Number:	General
RFP Page Number:	N/A
Agency Answer:	The selected Proposer is excluded from bidding on procurements resulting from the MITA 3.0 project such as IV&V and QA.
Question ID:	52
Date Question Asked:	01/06/2015

Question:	Has funding been allocated for the future MMIS Enhancements and Fiscal Agent Services? If so, from where? If not, where will the agency look for funding?
Section Number:	General
RFP Page Number:	N/A
Agency Answer:	No, funding for the future MMIS enhancement has not been allocated. Funding for future MMIS enhancements and fiscal services will come from state and federal funding.
Question ID:	53
Date Question Asked:	01/06/2015
Question:	Is there an estimated time frame available for when the Agency would like to release the RFP for the MMIS Enhancements and Fiscal Agent Services?
Section Number:	General
RFP Page Number:	N/A
Agency Answer:	The estimated timeframe of release of the RFP will be determined by the results of the MITA 3.0 assessment and the successful vendor's recommendation on whether the Agency should pursue a new system or continue operating the old system.
Question ID:	54
Date Question Asked:	01/19/2015
Question:	The Q&A Round One published on 1/12/15 indicated that the previous MITA SS-A 2.0 included business process models for the current project to use and modify as necessary. A. Would the Agency consider posting these to the RFP website? B. What software/application were these BP models created?
Section Number:	5.2.13
RFP Page Number:	44
Agency Answer:	A. The MITA 2.0 SS-A business process models were completed as part of a business process reengineering at the same time as the MITA assessment. The Agency will provide the selected Proposer access to these documents after the contract is awarded. B. The Agency does not know what tools were used by the previous vendor.

Question ID:	55
Date Question Asked:	01/19/2015
Question:	<p>The Q&A Round One published on 1/12/15 indicated that the Proposer should plan on developing an As-Is CDM for the IA SS-A. Does the Agency intend for the CDM to be developed to be at a certain MITA maturity level? For instance, a level 2 consists of spreadsheet that identify high level data used by the Agency however, a level 3 is the development and adoption of an enterprise CDM. There is a significant difference in effort and cost related to these different variations. A level 3 would require a modeling tool like Erwin.</p> <p>A. Does the Agency intend to have the Proposer include a data modeling tool?</p> <p>B. The Cost Template II does not include a line item cost for the development of a CDM</p>
Section Number:	5.2.4.2 9.7
RFP Page Number:	39, 93
Agency Answer:	<p>A. The Proposer may propose a solution that will enable the Agency to achieve the greatest or higher MITA maturity level. If the Proposer proposes a solution that includes a modeling tool, the tool should be provided</p> <p>B. Please refer to Amendment II.</p>
Question ID:	56
Date Question Asked:	01/19/2015
Question:	<p>Does this statement refer to the APD to be developed for the MMIS replacement or is this a typo?</p> <p>The PROPOSER must give us estimates of the time needed from the MMIS fiscal agent to be included in the APD.</p>
Section Number:	5.2.3.2.1
RFP Page Number:	39
Agency Answer:	The statement refers to the MMIS replacement.
Question ID:	57
Date Question Asked:	01/19/2015
Question:	Please define the acronym ODM
Section Number:	5.2.5.1
RFP Page Number:	40
Agency Answer:	<p>5.2.5.1 – The RFP will be amended to read:</p> <p>Use the MITA 3.0 BPM and technical capability matrices (TCMs), to evaluate the as-is technical architecture (TA)</p>

	environment for each of the ten (10) business areas. Evaluate the AGENCY's as-is TA environment from the perspectives of the technical management strategy, business services, technical services, application architecture, and technology standards.
Question ID:	58
Date Question Asked:	01/19/2015
Question:	Cost of software licensing is not included in the Cost Template II. Please indicate where the cost of this requirement should be included.
Section Number:	5.2.14.5 9.7
RFP Page Number:	47, 93
Agency Answer:	Please refer to Amendment II.
Question ID:	59
Date Question Asked:	01/19/2015
Question:	The MITA 3.0 Strategy and Methodology is not included in Cost Template II. Please indicate where the cost of this requirement should be included.
Section Number:	5.6.1.4 5.6.1.6 5.6.2.1 9.7
RFP Page Number:	58 58 59 93
Agency Answer:	Please refer to Amendment II.
Question ID:	60
Date Question Asked:	01/20/2015
Question:	The procurement related tasks identified in RFP could very well span beyond the two year contract term identified in the RFP. Since this is a firm-fixed price, deliverable based RFP, how will be the successful vendor be paid for the deliverable # 25, State Medicaid Procurement Documentation?
Section Number:	5.6.3
RFP Page Number:	59
Agency Answer:	Under the terms of Contract, section 8.3, the Agency has a one year option to extend the contract for such work to be completed without adding additional funding. The Agency expects the project to be completed within 2 years.
Question ID:	61

Date Question Asked:	01/20/2015
Question:	Does Agency anticipates the procurement activities for future MMIS Fiscal Agent and MMIS Solution will be completed before the contract for the current RFP expires? If not, how does Agency plans to handle the contract resulting from the current RFP?
Section Number:	5.6.3
RFP Page Number:	59
Agency Answer:	Yes, The Agency expects the activities under the current RFP to be completed.
Question ID:	62
Date Question Asked:	01/20/2015
Question:	This section has several tasks that are open-ended. For the purpose of pricing (and evaluations), could Agency establish a bench-mark of hours for this deliverable?
Section Number:	5.6.3
RFP Page Number:	59
Agency Answer:	The Proposer should base their pricing on their experience with a project of this scope and size.
Question ID:	63
Date Question Asked:	01/20/2015
Question:	How many total people need to be trained?
Section Number:	General
RFP Page Number:	N/A
Agency Answer:	The Proposer should prepare to train approximately 60 people
Question ID:	64
Date Question Asked:	01/20/2015
Question:	Are the major assessment areas referred to in section 5.2.14.3.3 in the RFP the same as the ten MITA 3.0 business areas? If not, please identify the major assessment areas.
Section Number:	5.2.14.3.3
RFP Page Number:	
Agency Answer:	Yes
Question ID:	65
Date Question Asked:	01/20/2015
Question:	Is it the same set of 30 people that need to be trained by business area or are there different people that need to be trained in different business areas? Should we be planning to train 30 total or 30 different individuals for each MITA business area?

Section Number:	General
RFP Page Number:	N/A
Agency Answer:	There may be some overlap with a person having experience in multiple business areas and will not have to be trained more than once.
Question ID:	66
Date Question Asked:	01/20/2015
Question:	Does Alabama already have an existing training program for employees? If so, would the Proposer have access to this existing infrastructure?
Section Number:	General
RFP Page Number:	N/A
Agency Answer:	Yes, however the Proposer should plan on using their own Vendor resources.
Question ID:	67
Date Question Asked:	01/20/2015
Question:	We understand that the number of procurement documents (e.g., RFPs) will not be defined until the procurement strategy is developed; however, for purposes of developing a budget for these tasks, it would be very helpful if all proposers are working on the same set of assumptions. It would also help to ensure an "apples to apples" evaluation of proposers' costs. Would the State please consider providing any specific expectations and putting parameters around the numbers of RFPs to be developed, recognizing that these numbers may need to be adjusted once the final procurement strategy has been determined?
Section Number:	General
RFP Page Number:	N/A
Agency Answer:	The Agency expects to take a modular approach to our next procurement whether a new system or a take-over with enhancements and anticipates a minimum of three ITB/RFP's. The selected procurement strategy based on the MITA 3.0 assessment could expand the number of RFP's needed. Therefore, the agency is unable to give an assumption and proposers should draw upon their own experience(s).
Question ID:	68
Date Question Asked:	01/20/2015
Question:	This section requires that a high-level MITA roadmap and Concept of Operations (COO) document be developed for the overall Alabama Medicaid Enterprise. Does the term high-level

	refer to the level of detail expected in both the MITA roadmap and the Concept of Operations documents?
Section Number:	5.2
RFP Page Number:	37
Agency Answer:	Yes, as it relates to the overall Alabama Medicaid Enterprise.
Question ID:	69
Date Question Asked:	01/20/2015
Question:	Business workflows are referenced in section 5.2.1.8 and section 5.2.13. Does this mean that the Proposer is required to create two different sets of business workflows; one to be delivered with the Medicaid Business Process SS-A deliverables and another to be delivered with the State Medicaid Concept of Operations and Business Process Models deliverable? If so, please articulate the difference between these sets of workflows.
Section Number:	5.2.1.8 and 5.2.13
RFP Page Number:	38 and 44
Agency Answer:	No, only one set of workflow will be delivered for the business workflow deliverable and the COO and Business Process Models.
Question ID:	70
Date Question Asked:	01/20/2015
Question:	To allow the PROPOSER to develop an accurate estimate of process workflow development, can the Agency please provide an estimate of business process workflows required for this project? Can the PROPOSER assume the 80 business processes defined in the MITA Framework 3.0 as a baseline for process workflow development?
Section Number:	5.2.1.8 and 5.2.13
RFP Page Number:	38 and 44
Agency Answer:	Yes, the Proposer should use the 80 business processes defined in the MITA Framework 3.0.
Question ID:	71
Date Question Asked:	01/20/2015
Question:	<p>This section requires that the PROPOSER identify to-be levels of maturity and potential timeframes. This request is also made in sections 5.2.3.6, 5.2.4.7, 5.2.5.7, 5.2.6.9, 5.2.9.7.</p> <p>Is the AGENCY requesting that the PROPOSER identify 5 year to be goals and the potential time frame for reaching full MITA maturity (i.e., MITA Maturity Level 5)?</p>
Section Number:	5.2.1.9, 5.2.3.6, 5.2.4.7, 5.2.5.7, 5.2.6.9, 5.2.9.7

RFP Page Number:	38 – 41, 43
Agency Answer:	Yes
Question ID:	72
Date Question Asked:	01/20/2015
Question:	<p>This section asks the PROPOSER to establish TA goals and objectives for each business area <u>and business process</u> to create a to-be view;</p> <p>The TA BCM requires assessment of capabilities relative to each business area but does not individually address business processes.</p> <p>Is the AGENCY requesting that the PROPOSER expand the BCM to address individual business processes?</p>
Section Number:	5.2.5.5
RFP Page Number:	40
Agency Answer:	The Agency expects the Proposer to follow the requirements outlined in MITA 3.0 Framework.
Question ID:	73
Date Question Asked:	01/20/2015
Question:	<p>Section 5.2 indicates that it is providing “details for the assessments that comprise the initial scope for the State Self-Assessment”. Does the use of the word “initial” in this requirement refer to a specific portion of the SOW or does it imply that there will be additional deliverables added to the requirements after the contract is awarded?</p>
Section Number:	5.3
RFP Page Number:	48
Agency Answer:	No, there will be no additional deliverables added to the requirements after the contract has been awarded.
Question ID:	74
Date Question Asked:	01/20/2015
Question:	<p>This section includes the State Self-Assessment (SS-A) Project Plan – Approach to SS-A deliverable. Is this the same document referred to in sections 5.6.1.4, 5.6.1.6, and 5.6.2.1 as the MITA 3.0 Strategy and Methodology? If not, please articulate the distinction between the two and identify in which deliverable the 3.0 Strategy and Methodology document is to be provided.</p>
Section Number:	5.3, 5.6.1.4, 5.6.1.6 and 5.6.2.1
RFP Page Number:	48, 58, 59
Agency Answer:	Yes

Question ID:	75
Date Question Asked:	01/20/2015
Question:	This section includes the SS-A Project Plan – WBS, Schedule, contractor, fiscal agent, AGENCY and PROPOSER resources. Does this refer to the same documents mentioned in section 5.6.1.14 as the MITA 3.0 Project Plan – Detailed and the MITA 3.0 Project Schedule? If not, please articulate the distinction between the documents and identify in which deliverable the latter two documents should be provided.
Section Number:	5.3 and 5.6.1.14
RFP Page Number:	48, 58
Agency Answer:	Yes
Question ID:	76
Date Question Asked:	01/20/2015
Question:	This section includes the SS-A Project Plan – Other artifacts which include plans for risk, communications, change control, and quality management; training plan; metrics, constraints and assumptions, tools, lessons learned etc. Does this list refer to the same documents mentioned in section 5.6.1.14 as the Change/Issue Management Plan, Internal and External Communication Plan, Quality Assurance Plan, Risk Management Plan, Project Charter? If not, please articulate the distinction between the documents and identify in which deliverable the latter set of documents should be provided.
Section Number:	5.3 and 5.6.1.14
RFP Page Number:	48 and 58
Agency Answer:	Yes
Question ID:	77
Date Question Asked:	01/20/2015
Question:	Included in the SS-A Project Plan – Other artifacts is “lessons learned”. Is this artifact referring to lessons the PROPOSER brings to the project via past experience to be shared early in the project timeline or is it meant to be a late-project artifact which assesses lessons learned through the course of the project?
Section Number:	5.3
RFP Page Number:	48
Agency Answer:	The statement refers to the lessons through the course of the project.
Question ID:	78
Date Question Asked:	01/20/2015
Question:	This section includes the MITA Training Plan and delivery deliverable. Is this plan the same document referenced above in

	section 5.3 as part of the SS-A Project Plan – Other artifacts? If not, please articulate the distinction between the two.
Section Number:	5.3
RFP Page Number:	49
Agency Answer:	Yes, this is the same document.
Question ID:	79
Date Question Asked:	01/20/2015
Question:	<p>This section requires the Contractor to produce and deliver an initial MITA 3.0 Project Work Plan. The last sentence requires that this plan will be adjusted and coordinated with the MITA 3.0 Project schedule and work plan.</p> <p>Please articulate the difference between the initial MITA 3.0 Project Work Plan and the MITA 3.0 Project schedule and work plan.</p>
Section Number:	5.6.1.5
RFP Page Number:	58
Agency Answer:	<p>It should have read MITA 3.0 schedule and not the MITA 3.0 work plan. The AGENCY will amend that statement.</p> <p>5.6.1.5 - The RFP will be amended to read:</p> <p>Produce and deliver an initial MITA 3.0 Project Work Plan. The Project Work Plan must include the estimated schedule showing the tasks, subtasks, and associated MITA 3.0 resources that will be required to satisfy the scope of work. This Project Work Plan will be adjusted and coordinated with the MITA 3.0 schedule.</p>
Question ID:	80
Date Question Asked:	01/20/2015
Question:	<p>Please clarify the scope the of the RFP MMIS system for the procurement support tasking (Section 5.6.3.1 and 5.6.3.3). Will it include a full MMIS or only select MMIS modules? Is the MMIS procurement scope dependent on the state's decision on Procurement Strategy and Recommendation Report (Section 5.2)? If so, how can bidders price supporting potentially different procurements that require very different levels of effort? How will the state assure that bidders provide sufficient staffing support to the state when the procurement strategy is not known?</p>
Section Number:	5.6.3.1
RFP Page Number:	59
Agency Answer:	The Agency MMIS procurement will be dependent on the recommendation and procurement report. Based on this report,

	the Agency will determine whether to implement a new MMIS or do a MMIS takeover with the implementation of enhancement. The State expects to do a modular procurement regardless of the option chosen.
Question ID:	81
Date Question Asked:	01/20/2015
Question:	Can the AGENCY articulate the set of core documents they are expecting as part of the RFP?
Section Number:	5.6.3.1
RFP Page Number:	59
Agency Answer:	The Agency expects the Proposer to produce procurement documents including, but not limited to the IAPD, RFP, RFP Evaluation Criteria and the requirements documents.
Question ID:	82
Date Question Asked:	01/20/2015
Question:	<p>Section 5.6.3.2 Requires the contractor support the evaluation process by action as Subject Matter Expert (SME) as needed. Does this support include assisting the AGENCY with the following activities?</p> <ul style="list-style-type: none"> ❖ Vendor Conference ❖ Q&A process ❖ Proposal evaluation process ❖ Vendor contract process
Section Number:	5.6.3.2
RFP Page Number:	59
Agency Answer:	<p>Yes, The Proposer needs to be available as the Agency Subject Matter Expert if needed during these phases of the procurement.</p> <p>The Agency will be responsible for the overall Procurement process.</p>
Question ID:	83
Date Question Asked:	01/20/2015
Question:	Are the requirements (e.g., time frames) for scheduling of training sessions and distribution of training related materials the same as that articulated for scheduling and distribution of meeting materials?
Section Number:	5.7.5
RFP Page Number:	62
Agency Answer:	Yes. The Proposer should use the same scheduling and distribution of training materials in Section 5.6.2.